



Community Action Partnership
Of San Bernardino County



“Next Steps” Homeless Task Force Meeting

Meeting Summary

March 15, 2006

ATTENDEES (per sign-in sheets)

Patricia Nickols, Community Action Partnership
Naomi Norman, Community Action Partnership
Maria Valles, Foothill Aids Project
Margaret Rochelle, Inland Behavioral Health Services
Bob Roddick, Inland County Legal Services
Mike Chavez, Central City Lutheran Mission
Cheryl Norton, St. John of God Health Care
Peter Emelue, Inland Counties Legal Services
Darryl Johnson, Sandlewood Rehab & Development
Melissa Burnman, New Hope Village
Gina Vaughn, U.S. Vets
Fredda Davis, New Dawn Residential Care
Angela Pasco, New Hope Village
Wyske Visser, Inland Valley Council of Churches
Liddell Potts, Taft T. Newman, Inc
Paula Rae Espinoza, Economic Development Agency
Ron Watts, Salvation Army
Trixie Hidalgo, Knotts Family Agency
Teddy Green, Foothill AIDS Project
Dwayne Jackson, New Dawn Residential Care
Adrienne Cason, High Desert Homeless Shelter
John Aguilar, Coachella Valley Housing Coalition
Connie Wee, Foothill Family Shelter
Claire Burrus, A Better Way/Victor Valley Domestic Violence
Emma Gross, Desert Manna Ministries
Joanne Clayton, Foothill Family Shelter
Veatrice Jews, Greater New Jerusalem COGIC
Claire Burrus, A Better Way/Victor Valley Domestic Violence
Ivan Mason, Us Vets Initiative

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Chris Mardis, San Bernardino County Board of Supervisor
Jesus Garza, Bienestar Human Services
Christ Vines, Resources Center for Nonprofit Management
Linda Hamilton, Resource Center for Nonprofit Management

I. Welcome and Introductions

Patricia Nickols convened the meeting at 1:40 p. m. She asked for self introductions and thanked everyone for being there.

Ms. Nickols gave brief remarks regarding the 2006 U.S. Department of Housing and Urban Development (HUD) March 8, 2006 announcement of the Super NoFA. She stated that on March 14, 2006, HUD conducted a live broadcast with changes to the General Section of the Super NoFA. The focus was on submitting applications electronically. HUD has indicated for 2006 organizations submitting applications under the continuum of care do not have to submit applications electronically. It will be a paper submission. In 2007 it will be a requirement of HUD to submit applications only electronically. Ms. Nickols noted the blue flyer, announcing the March 28, 2006 HUD Webcast. The live broadcast will highlight the changes to the 2006 competition and application process.

The HUD Webcast will be available in three locations, Santa Ana Field Office, Los Angeles Field Office 611 West 6th Street, and the conference room at CAPSBC, 686 East Mill Street, and beginning at 8:00 a. m. Ms. Nickols stated that you can also watch the webcast on your computer if you have access to the internet. If there are any organizations planning to submit an application, she recommended attending the webcast at one of the locations. Ms. Nickols encouraged the attendees to visit HUD's website and download the Federal Register. It will list all the changes to this year's application. CAPSBC will be releasing the notice of schedule for Request for Proposals process on Friday, March 17, 2006.

Ms. Nickols mentioned that CAPSBC is the organization that has taken on the lead role in coordinating this application. Dr. Geoffrey Gilbert-Hamerling has been hired as the consultant and we will inform you of the due date for the applications. Organizations will have approximately four weeks from the technical assistance workshop until the application is due. In Exhibit 2, HUD has devised a number of forms that agencies will need to be familiar with in order to complete the application.

II. Homeless Management Information System (HMIS)

CAPSBC will be releasing the Memorandum of Understanding (MOU) to the agencies that will be included into the first phase of the HMIS implementation. Each Executive Director should sign the MOU and return it back to CAPSBC. CAPSBC will be meeting with the 25 agencies included in the first phase to let you know what we will be taking place for implementation.

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HUD is requiring all agencies that receive HUD funding be participants in HMIS. CAPSBC has order the software, computers, and printers and have identified the Salvation Army to be the pilot agency for HMIS. In order to maximize the points for HMIS there must be client data imputed into the system. The majority of the scoring will be computer generated. One of the most important dates to note will be April 6, 2006. Dr. Geoffrey Gilbert-Hamerling the consultant will conduct a mandatory workshop. The workshop will highlight the changes in this year's application.

Ms. Nickols turned the meeting over to the facilitators from the Resource Center for Nonprofit Management.

Please refer to attached summary of the workshop session.

III. Open Discussion and Announcements

Ms. Nickols announced if there are organizations who are not planning to submitting proposals for this year's competition may be called upon to be on the review panel. HUD is encouraging Continuums to have participants from the Continuums be involved in reviewing process. HUD would like to see homeless individuals and formerly homeless individuals involved. If you know of anyone please let Naomi Norman know. Ms. Nickols encouraged the Task Force to come familiar with the www.hud.gov website, and the Inter Agency Council on Homelessness.

IV. Meeting Adjournment.

The meeting adjourned at 4:15 p.m.

The next meeting will be Wednesday, April 19, 2006 at 1:30 p.m. to 4:00 p.m.

Respectfully Submitted by,

Naomi Norman, Program Specialist II